

# REGISTRATION FORM

## Conference on Caribbean Philanthropy

May 2 - 5, 2006

The Rose Hall Resort & Country Club (formerly Wyndham), Montego Bay, JAMAICA

Please complete the following sections in BLOCK LETTERS and return **no later than April 21, 2006** to:

**UWI Development & Endowment Fund**  
16 Gibraltar Camp Way, Mona Kingston 7, JAMAICA  
Phone: (876) 977-6757, Fax: (876) 977-6759  
caribphilanthropy@uwimona.edu.jm

### ACCOMMODATION REQUIREMENTS

Mr/Mrs/Miss/Other: \_\_\_\_\_ Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Organization: \_\_\_\_\_ Address: \_\_\_\_\_

Telephone: ( ) \_\_\_\_\_ Fax: ( ) \_\_\_\_\_ E-Mail: \_\_\_\_\_

**Single/Double: US\$244.00.00 per room per night**

Number of rooms: \_\_\_\_\_ Single/Double (S/D) \_\_\_\_\_ Check In Date: \_\_\_\_\_ Check Out Date: \_\_\_\_\_

Special requirements \_\_\_\_\_

### ACCOMMODATION / CONFERENCE FEE PAYMENT REQUIREMENTS

Payment for accommodation may be made by cashier's/certified cheque/travellers cheque (s) in US\$ payable to The Rose Hall Resort & Country Club or by credit card (as below). Please note it is very important that this information be sent in by the deadline date noted above.

**To avoid a penalty, reservations must be cancelled at least seven (7) days prior to anticipated arrival. Otherwise you will be liable for a payment totalling the room revenue for the number of nights requested to be reserved. Payment for which will be collected from previously sent method of payment**

Kindly bill my credit card for:

Accommodation totaling US\$ \_\_\_\_\_

Conference Fee  US\$350.00 (before MARCH 15)  US\$400.00 (after MARCH 15)  
 Registration (NGO/Presenters) US\$350.00  
 Membership for National Center for Black Philanthropy US\$75.00 ( ) New ( ) Renewal Choose free gift: ( ) Green mug ( ) Black mug ( ) T-shirt  
 Contribution to Non-Profit Community of Montego Bay US\$25.00

American Express  Visa  MasterCard  Other: \_\_\_\_\_

Card Number: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Name on card (exactly as it appears on the card): \_\_\_\_\_

Cardholder's Signature: \_\_\_\_\_

Please accept my enclosed payment cheque (s), **(If faxing registration form, please fax a copy of the cheque)**

Cheque (s) Number: \_\_\_\_\_ Bank: \_\_\_\_\_

#### ADDITIONAL INFORMATION:

- Members of the National Center receive a 10% discount on the registration fees of the regional and national conferences and the fee for the Endowment Training Program. If you are not now a member, you can register on-line at [www.ncfbp.net](http://www.ncfbp.net)
- Refund Policy: All requests for refunds from the National Center and The Fund must be made in writing and received by either organization no later than the last day of on-line registration for the conference. Until that date, refunds will be made in full less a US\$25.00 admin fee. After that, no refunds will be given for any reason.

### FLIGHT INFORMATION

Airport Transfers, Sangster International Airport to/from the Wyndham Rose Hall Resort can be provided. **The cost for this service is US\$24.00 return per person.** Upon request the hotel will coordinate roundtrip transfer through a local ground operator

Roundtrip transfer needed  
 Arrival Date/Time \_\_\_\_\_ Carrier/Flight \_\_\_\_\_

Departure Date/Time \_\_\_\_\_ Carrier/Flight \_\_\_\_\_

DELEGATE'S SIGNATURE

DATE